

**HEALTH OVERVIEW AND SCRUTINY COMMITTEE**

**Work Programme from July 2011**

**Please note that the work programme is a 'live' document and subject to change at short notice.**

**The information in this work programme is subject to approval at the Committee meeting scheduled for 31 May 2011.**

*The order in which items are listed at this stage may not reflect the order they subsequently appear on the agenda / are dealt with at the scrutiny meeting.*

**All Meetings start at 7pm in the Civic Offices, Shute End, Wokingham, unless otherwise stated.**

## HEALTH OVERVIEW AND SCRUTINY WORK PROGRAMME

DATE OF MEETING	ITEM	PURPOSE OF REPORT	REASON FOR CONSIDERATION	RESPONSIBLE OFFICER / CONTACT OFFICER
<b>2 August 2011</b>  <b>Agenda deadline: Close of play Thursday 21 July 2011</b>	<b>Community Care Connect (Optalis)</b>	Information about new traded enterprise for Adult Social Care services.	Information on current situation and planned work	Mike Wooldridge/ Mike Walsh
	<b>Adult Safeguarding</b>	General update and review of the Annual Report.	Progress Update	Linda MacEachen
	<b>LINK Update</b>	Standing Item	Update on progress	LINK Steering Group
	<b>Work Programme</b>	Standing Item	Consider items for future consideration	Democratic Services
	<b>Health Consultations</b>	Standing Item	To consider current consultations and results of past consultations	Democratic Services
	<b>Care Quality Commission</b>	To provide the update on the work of the Care Quality Commission. Sue Sheath confirmed attending – 20 June	Deferred from the last meeting	Democratic Services/ Sue Sheath
	<b>Age UK Woodley</b>	A report on the services provided by Age UK Woodley to be received at the next meeting – spoke to Ann Parr on 21 June made formal invitation and requested information regarding visit – 11.30am (before lunch or between 1.30-2.00pm) visit could last up to an hour – Ann Parr 0118 969 1471	A follow up visit to be arranged	Democratic Services

DATE OF MEETING	ITEM	PURPOSE OF REPORT	REASON FOR CONSIDERATION	RESPONSIBLE OFFICER / CONTACT OFFICER
28 September 2011  Agenda deadline: Close of play Friday 16 Sept 2011	<b>Infection Control/ Cleaning Contracts Report</b>	To inform the Committee about current processes and practices on both the commissioning side and practical side following concerns raised by a Member of the Committee.	To receive information following concern raised by Member of Committee and to decide if further review is required.	<b>Nicola Wesson, RBH</b>
	<b>Berkshire Healthcare Foundation Trust</b>	Update on current and planned developments within the Trust and changes in Community Services	Update on NHS Trust	Alex Gild, BHFT
	<b>NHS Berkshire West Performance and Finance Update/ financial management at GP level</b>	To inform the Committee of the current position and explain any issues/future pressures, as well as highlighting any areas of concern that the Committee may need to consider further.  To include information on budget performance at practice level and future plans for GP Commissioning Consortia budget management.	To keep the Committee informed	Bev Searle/ Nigel Foster/ Dr Madgwick or Dr Perry
	<b>Update on progress to date with the GP Consortia</b>	To update the Committee on progress in this area in a more general sense.  Linked to above item.	To inform the Committee.	Dr Madgwick or Dr Perry, contact via Bev Searle or Nigel Foster, PCT
	<b>Update on Public Health</b>	At March 2011 meeting, the Committee requested an update about Public in 6-9 months time, due between Sept and Dec 2011.	To update the Committee on progress.	Janet Maxwell, Director of Public Health, PCT
	<b>LINK Update</b>	Standing Item	Update on progress	LINK Steering Group

DATE OF MEETING	ITEM	PURPOSE OF REPORT	REASON FOR CONSIDERATION	RESPONSIBLE OFFICER / CONTACT OFFICER
	<b>Work Programme</b>	Standing Item	Consider items for future consideration	Democratic Services
	<b>Development of HOSC</b>	To discuss the development of HOSC as well as the Work Programme		
	<b>Health Consultations</b>	Standing Item	To consider current consultations and results of past consultations	Democratic Services

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DATE OF MEETING	ITEM	PURPOSE OF REPORT	REASON FOR CONSIDERATION	RESPONSIBLE OFFICER / CONTACT OFFICER
<b>29 November 2011</b>  <b>Agenda deadline: Close of play Thursday 17 Nov 2011</b>	<b>Patient Advice Liaison Service (PALS) Annual Report 2010/11</b>	Annual Report on the Services provided for monitoring by the Committee.	To monitor the work being carried out and pick up any areas of concern.	Jo Cozens, NHS Berkshire West
	<b>LINK Update</b>	Standing Item	Update on progress	LINK Steering Group
	<b>Work Programme</b>	Standing Item	Consider items for future consideration	Democratic Services
	<b>South Central Ambulance Service NHS Trust</b>	The new Ambulance Quality Indicators (from April 1st) Although the A8 and A19 response times remain in place (although renamed) the B19 indicator has gone and we now have a set of outcome measures, eleven in total. Tel - 01869 365039/07920027762	To Update the HOSC	Duncan Burke, <b>PA - Rachel Aindow</b> - 01869 365036

<b>Health Consultations</b>	Standing Item	To consider current consultations and results of past consultations	Democratic Services
<b>Royal Berkshire Hospital</b>	Chief Executive invited – <b>confirmed attendance by letter on 23.06.11</b>	As a follow up to his last visit	Democratic Services

<b>DATE OF MEETING</b>	<b>ITEM</b>	<b>PURPOSE OF REPORT</b>	<b>REASON FOR CONSIDERATION</b>	<b>RESPONSIBLE OFFICER / CONTACT OFFICER</b>
<b>25 January 2012</b>  <b>Agenda deadline: Close of play Mon 16 Jan 2011</b>	<b>Community Care Connect - Optalis</b>	Information about new traded enterprise for Adult Social Care services.	Update on current situation	Mike Wooldridge
	<b>LINK Update and LINK Steering Group</b>	LINK update and Annual Presentation by the LINK Steering Group to report on the work they have been doing and future plans.	Update on progress	LINK Steering Group
	<b>Health Consultations</b>	Standing Item	Current consultations	Democratic Services/Salma Ahmed
	<b>CAMHS</b>	This review will focus on the transition of patients from CAMHS to adult social services.  The review will be conducted in two parts, with the first part taking the form of a visit to the Berkshire Healthcare Trust in December to discuss this transition, with a focus on eating disorders.		Democratic Services
	<b>Adult Safeguarding</b>	To receive an update and the Annual Report	Update after briefing in August 2011	Linda MacEachen

<b>Public Health</b>	To provide an update in relation to Public Health and the progress and developments of the Shadow Health and Wellbeing Boards	Janet Maxwell be invited back to the Committee in January 2012	Janet Maxwell
<b>HOSC Development</b>	To receive a report from the HOSC Development Working Group regarding the future development and format of meetings for HOSC	HOSC Development Working Group	Cllr Tim Holton/ Democratic Services

<b>DATE OF SPECIAL MEETING</b>	<b>ITEM</b>	<b>PURPOSE OF REPORT</b>	<b>REASON FOR CONSIDERATION</b>	<b>RESPONSIBLE OFFICER / CONTACT OFFICER</b>
21 February 2012	<b>Royal Berkshire Hospital</b>	Chief Executive to attend to provide an update and information since his last visit to HOSC in October 2010.	As a follow-up to his last visit	Charles Yankiah  <b>Wendie Burden</b> <b>PA to Edward Donald CEO</b> 0118 322 7230
	<b>Review of RBH Maternity Unit One Year on</b>	Following the visit by Committee Members in March 2011 which revealed a number of items the Committee wanted to review again, it was agreed they would look at these again in one year's time. These were – the move towards two 12 hour shifts on the Unit (if they had been agreed) and whether there had been any detrimental safety impacts on patients, the fact that one to one care was only achieved 97% of the time for mothers in established labour to see if this had improved, and to assess the new Early Labour Triage Telephone Service to see if it had led to any mothers giving birth prior to admission following advice to stay at home.	Follow up of visit in March 2011.  <b>Site visit being arranged for February 2012</b> <b>Gill Valentine – 0118 322 7269</b>	Nicola Wesson, RBH/Gill Valentine

DATE OF MEETING	ITEM	PURPOSE OF REPORT	REASON FOR CONSIDERATION	RESPONSIBLE OFFICER / CONTACT OFFICER
28 March 2012  Agenda deadline: Close of play Friday 16 March 2011	<b>Joint Strategic Needs Assessment Summary Report</b>	To receive the Annual Report findings.	Information provided each year on findings of the report.	Janet Maxwell, Director of Public Health, PCT
	<b>LINK Update</b>	Standing Item	Update on progress	LINK Steering Group
	<b>Health Consultations</b>	Standing Item	To consider current consultations and results of past consultations	Democratic Services/Salma Ahmed
	<b>CQC Update</b>	To update the Committee on progress being made.	6 monthly update requested by Committee	Sue Sheath
	<b>NHS Berkshire West Annual Performance and Finance Update</b>	To inform the Committee of the current position and explain any issues/future pressures, as well as highlighting any areas of concern that the Committee may need to consider further.	To keep the Committee informed	Bev Searle/Sam Otorespec

#### Items not scheduled but due to be considered during the 2011/12 Municipal Year:

- Quality Accounts of relevant NHS Trusts;
- Information about the Health and Wellbeing Board and other relevant changes emerging from new policies of the Coalition Government and Health White Papers;
- Healthwatch: briefing on the new body, its role and preparations for establishing locally;
- Community Care Connect: information about the new traded enterprise for Adult Social Care Services;
- Berkshire Healthcare Foundation Trust: changes in Community Services;
- Mental Health: Next Generation Care and 'No Health without Mental Health' Strategy;
- Consideration and response to any relevant consultations as they emerge.
- Changes to the Public Health system - Professor John Newton, Regional Director Public Health, NHS South Central.

## Member Visits

Suggested Place of Visit	Reason for Suggestion	Time of year proposed	Date Agreed for Visit	Lead Member (to report back to HOSC)
<b>Age Concern Woodley</b>	Review of Care for the Elderly/End of Life Care	September 2011	23 September from 2.00pm	Kate Haines Briefing paper submitted on 28 September
<b>Berkshire Healthcare Trust</b>	CAMHS - Eating Disorder treatment unit Berkshire Adolescent Unit and Wokingham	January 2012	24 January 2012 12.00 – 2.00pm	Philip Houldsworth briefing paper submitted on 25 January
<b>Maternity Unit Visit at Royal Berkshire Hospital</b>	Maternity Unit visit carried out in March 2011 by Members of the Committee following a number of concerns. Presentation received, would like to return to follow up a number of points and have a tour of the ward if possible.	February 2012	17 February 2012 Head of Mid Wifery - Gill Valentine – 0118 322 7269	
<b>Royal Berkshire Hospital</b>	Infection control/cleaning contracts concern raised by a Member of the Committee, following information by PCT/RBH at 28 Sept 2011 meeting, a visit to investigate further may be appropriate.	After 28 Sept 2011 meeting.	No longer required	<b>Agreed at 28 September meeting</b>